

# APPENDIX A

## The Guildhall Project

Gift Aid Declaration for past, present and future donations

Name of Charity: **Bury St Edmunds Heritage Trust** Charity Registration Number: **1119059**

**Boost your donation by 25p of Gift Aid for every £1 you donate.**

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

### Donor's Declaration

I want to Gift Aid my donation of £..... and any donations I make in the future or have made in the past 4 years to  
**Bury St Edmunds Heritage Trust.**

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

### Donor's details

Title.....First name or initials.....Surname.....

Full Home Address.....

.....

..... Postcode.....

Date.....Signed.....

Please return this form to:

**Henry R Saltmarsh FCA, Treasurer, Bury St Edmunds Heritage Trust, 25 Westgate Street, Bury St Edmunds. IP33 1QG**

**Please notify the Charity if you:** *want to cancel this declaration, change your name or home address or no longer pay sufficient tax on your income and/or capital gains.*

*If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.*

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